

CIRCULAR



Title:	APPLICATIONS OPEN – 2024 SLSQ Lifesaving Development Program Coordination Team (Coordinators, TAF's, Leaders)
Document ID:	195.12.2023
Department:	Membership
Audience:	All SLSQ Clubs and Branches, All SLSQ Club CTO's, All SLSQ Club YDO's and Branch YDO's, All regional SLSQ Staff
Summary:	Call for applications for Coordinators, Leaders and TAF's for the 2024 Lifesaving Development Program
Date:	12.12.2023

APPLICATIONS CLOSE SUNDAY 28th JANUARY 2024 @ MIDNIGHT

Expressions of interest are open for the 2024 Lifesaving Development Program Coordination Team. In 2024 we will be delivering two programs – one in Southeast Queensland from 1-7 April 2024 (leaders' day 31st March) and one in Northern Queensland from 24-30 June 2024 (leaders' day 23rd June).

The positions advertised are all volunteer positions and do not attract any remuneration, however all accommodation and meals will be provided during the course of the program.

The critical nature of this role will necessitate leave from work/study commitments for the duration of the program. Face to Face planning meetings will also take place at agreed upon dates.

What is it all about?

The Lifesaving Development Program is an education program that allows members to gain a number of lifesaving awards in a short space of time. The awards that program participants may gain include First Aid, Advanced Resuscitation Techniques and IRB Crewperson OR Silver Medallion IRB driver. Participants will also be exposed to additional skills and development opportunities including pathways, teamwork, leadership and lifesaving operations.

The Lifesaving Development Program trains using the Experiential Learning Theory (ELT) education model. ELT uses scenario-based training to give candidates the opportunity to experience realistic emergency scenes to practice their lifesaving skills.

Who Can Apply:

Registered members of a Queensland Surf Life Saving Club or affiliated body who are 18+ are invited to apply. Previous experience as a program leader, club trainer, medical professional and/or operations support volunteer will be highly regarded.

- Coordinators are to be a minimum of 18 years old
- Leaders are to be a minimum of 21 years old

Surf Life Saving Queensland

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Please see below a list of available positions and a brief description of the role -

Deputy Program Coordinator (1 per program) – will provide support and be mentored by the Lifesaving Development Program Coordinator. Please refer to role description – [Program Coordinator](#).

Deputy Scenario Coordinator (1 per program) – will provide support and be mentored by the Lifesaving Development Scenario Coordinator. Please refer to role description – [Scenario Coordinator](#).

Deputy Education Coordinator (1 per program) will provide support and be mentored by the Lifesaving Development Education Coordinator. Please refer to role description – [Education Coordinator](#).

Communication Coordinator (1 per program) – oversees the communication between responders and external parties (Surfcom, Police, Ambulance, etc.) for alignment to current SLSQ and emergency services practices. *Applicants will ideally have a good knowledge of current Surfcom or emergency service coordination services.*

IRB Trainers, Assessors, and content experts – assists with the training and assessment of the IRB components of the program. The IRB TAFs will work with the Program Coordination team to deliver IRB activities across the week-long program. IRB TAFs may be required to assist the IRB Maintenance Officer with routine maintenance and with transporting equipment. *Applicants will ideally be an IRB facilitator or have substantial experience as an IRB trainer and assessor.*

ECT Facilitators & Content Experts – assists with the training and assessment of the First Aid and Advanced Resuscitation components of the program. The ECT TAFs will work with the Program Coordination team to deliver ECT activities across the week-long program. Responsibilities will include ensuring normal maintenance and repair of training equipment, as well as assisting with transporting the relevant equipment between training locations.

IRB Maintenance Officer (1 per program) – Responsibilities will include ensuring normal maintenance and repair of IRB equipment, transport of IRB's to training locations, refueling and safety checks. Holding IRB driver credential required and ability to assist as a driver throughout the program highly desirable but not essential.

Gear & Equipment Officer (1 per program) – Responsibilities include assisting with sourcing equipment from clubs in the lead up to the program and monitoring what equipment is borrowed from each club. Will work alongside IRB Maintenance Officer and ECT Facilitators to record damage as well as equipment location.

Moulage Officer (1 per program) – assist with applying life-like wounds to patients for scenarios as well as keeping track of moulage supplies and restock.

Leaders (4 per program) – It is **MANDATORY** that leaders have completed their *Bronze Medallion* prior to completing this program and hold a valid working with children Blue Card. Leaders will ideally also hold their First Aid, Advanced Resuscitation Techniques, IRB crew & Silver Medallion IRB driver qualifications.

The Senior Management Group reserves the right to seek applications or speak directly to members whom they feel may benefit from the program.

Whilst you select your preferred role in the application, if a different role is better suited the committee may discuss this option with the applicant. Applicants are encouraged to apply for the program closest to their home location however are welcome to apply for either program (North QLD or South East QLD).

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The program is to be delivered at the Gold Coast Recreation Centre in Tallebudgera in April 2024, and at Apex Magnetic Island in June 2024. It is desirable that the coordination team be available to attend the program in its entirety however, we are willing to be flexible if you cannot attend the whole week as a TAF applicant. Please inform us of your availability for the program within your application.

Commitment to fortnightly Microsoft Teams meetings and the ability to attend a briefing day (the day before the program) is required.

How do I Apply?

Please complete the form linked below by **Sunday 28th January 2024 at Midnight**.

[2024 Lifesaving Development Program - Coordinator Application](#)

Cost?

Leaders - \$100 +GST

Surf Life Saving Queensland will invoice Clubs for the total cost of all leaders from that Club, who are accepted to attend.

Please note, completing the application does not confirm acceptance to the development program. Members are encouraged to discuss attendance at the program with your club's Executive Committee as all nominations will be sent to clubs for endorsement. In addition, payment for attendance will be the responsibility of the leader via the club unless other arrangements are in place within your club to fund member attendance.

Any applicant that withdraws from the camp after being selected will not receive a refund; however, the Club may be able to nominate an alternative leader up until Monday 26th March 2024 (SEQ) and Monday 27th May 2024 (NQ).

Transport:

The coordination team are responsible for their own transport to and from the Lifesaving Development Program. If you require assistance with transport, please add a note in your application or contact Zoe Breitreutz (contact information included below)

Still Unsure or have Questions?

We know taking on a leadership role can be daunting, especially if you have not been a coordinator before. SLSQ is committed to developing this program and you. There will be plenty of support available to help you thrive in a coordinator role.

If you require any additional information or have any questions then please contact SLSQ Membership Services Coordinator – Recruitment & Retention, Zoe Breitreutz on 0477 712 567 or zbreitreutz@lifesaving.com.au



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